



## REQUEST FOR QUOTATION

Date: 09 November 2023

RFQ No.: 100-23-03-465

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Store/Shop: \_\_\_\_\_

Address: \_\_\_\_\_

TIN: \_\_\_\_\_

PhilGEPS Registration Number: \_\_\_\_\_

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of Various Supplies and Materials for Physical Therapy – City Health Office** with an Approved Budget for the Contract (ABC) of **Php 773,086.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	Brand Name <small>(PLEASE DO NOT LEAVE BLANK)</small>	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	<b>Biofeedback mirror with stand,</b> - Metal frame with wheels: Dimension: 168x 60 cm		1	pcs	115,986.00	115,986.00		
2	<b>Theraputty (xx-soft),</b> - Resistive hand exercise materials - Color: tan - Container volume : 4 oz		3	pcs	1,550.00	4,650.00		
3	<b>Theraputty ( extra-soft),</b> - Resistive hand exercise material ; Silicone polymer - Color: Tan - Container : 4 oz		3	pcs	1,550.00	4,650.00		
4	<b>Theraputty ( soft),</b> - Resistive hand exercise material ; Silicone polymer - Color : Red - Container volume: 4 oz		3	pcs	1,550.00	4,650.00		
5	<b>Theraputty ( medium),</b> - Resistive hand exercise material ; Silicone polymer - Color : Green - Container volume: 4 oz		3	pcs	1,550.00	4,650.00		
6	<b>Theraputty( Firm),</b>		3	pcs	1,550.00	4,650.00		

	<ul style="list-style-type: none"> <li>- Resistive hand exercise material ; Silicone polymer</li> <li>- Color : Blue</li> <li>- Container volume: 4 oz</li> </ul>							
7	<b>Theraputty ( extra-firm),</b> <ul style="list-style-type: none"> <li>- Resistive hand exercise material ; Silicone polymer</li> <li>- Color : Black</li> <li>- Container volume: 4 oz</li> </ul>		3	pcs	1,550.00	4,650.00		
8	<b>Resistance Exercise tube ( light),</b> <ul style="list-style-type: none"> <li>- Professional Latex Resistance tubing</li> <li>- Color: Yellow</li> <li>- Measurement: 5 feet / 60 inches length; 0.3 inches width</li> </ul>		4	pcs	400.00	1,600.00		
9	<b>Resistance Exercise tube( medium),</b> <ul style="list-style-type: none"> <li>- Professional Latex Resistance tubing</li> <li>- Color: Red</li> <li>- Measurement: 5 feet / 60 inches length; 0.3 inches width</li> </ul>		4	pcs	450.00	1,800.00		
10	<b>Resistance Exercise Tube ( heavy),</b> <ul style="list-style-type: none"> <li>- Professional Latex Resistance tubing</li> <li>- Color: Green</li> <li>- Measurement: 5 feet / 60 inches length; 0.3 inches width</li> </ul>		4	pcs	500.00	2,000.00		
11	<b>Resistance Exercise Tube ( extra-heavy),</b> <ul style="list-style-type: none"> <li>- Professional Latex Resistance tubing</li> <li>- Color: Blue</li> <li>- Measurement: 5 feet / 60 inches length; 0.3 inches width</li> </ul>		4	pcs	550.00	2,200.00		
12	<b>Resistance Exercise Tube ( special heavy),</b> <ul style="list-style-type: none"> <li>- Professional Latex Resistance tubing</li> <li>- Color: Black</li> <li>- Measurement: 5 feet / 60 inches length; 0.3 inches width</li> </ul>		4	pcs	600.00	2,400.00		
13	<b>Resistance Exercise Band ( heavy),</b> <ul style="list-style-type: none"> <li>- Latex band</li> <li>- Color: Green</li> <li>- Resistance: 4.6lbs/2.1 kg</li> <li>- Measurement: 2 yards/ 72 inches length ; 5 inches width</li> </ul>		4	pcs	600.00	2,400.00		
14	<b>Resistance Exercise Band ( special heavy),</b> <ul style="list-style-type: none"> <li>- Latex band</li> <li>- Color: Black</li> <li>- Resistance: 7.3 lbs/3.3 kg</li> <li>- Measurement: 2 yards/ 72 inches length ; 5 inches width</li> </ul>		4	pcs	750.00	3,000.00		
15	<b>Resistance Exercise Band ( super heavy),</b> <ul style="list-style-type: none"> <li>- Latex band</li> <li>- Color: Silver</li> <li>- Resistance: 10.2lbs/4.6 kg</li> <li>- Measurement: 2 yards/ 72 inches length ; 5 inches width</li> </ul>		4	pcs	900.00	3,600.00		
16	<b>Resistance Exercise Band ( maximal heavy),</b> <ul style="list-style-type: none"> <li>- Latex band</li> <li>- Color: Gold</li> <li>- Resistance: 14.2lbs/6.5 kg</li> <li>- Measurement: 2 yards/ 72 inches length ; 5 inches width</li> </ul>		4	pcs	1,300.00	5,200.00		

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17	<b>Exercise Ball ( 50 cm-55 cm),</b> - Inflatable exercise ball Standard -Red - 22 inches Dimension: 22 x 22 x 22 inches Weight: 3.0 lbs Weight capacity : 300 lbs		4	pcs	2,400.00	9,600.00		
18	<b>Exercise Ball ( 60 cm-65 cm),</b> - Inflatable exercise ball Standard -Green - 26 inches Dimension: 26 x 26 x 26 inches Weight: 3.0 lbs Weight capacity : 300 lbs		4	pcs	2,700.00	10,800.00		
19	<b>Transfer Belt/ Guard Belt ( 54 inches),</b> - Heavy duty cotton webbing with toothed buckle closure. Neutral color with subtle stripe or pastel with stripe. Hand wash: drip dry Latex Free Length : 54 inches Width : 2 inches		4	pcs	2,400.00	9,600.00		
20	<b>Transfer Belt/ Guard Belt (72 inches),</b> - Heavy duty cotton webbing with toothed buckle closure. Neutral color with subtle stripe or pastel with stripe. Hand wash; drip dry Latex Free Length: 72 inches Width : 2 inches		4	pcs	2,600.00	10,400.00		
21	<b>Exercise Balance Dome Ball,</b> - The Latex dome of this trainer is constructed with thick materials that can support up to 350 lbs. The molded base offers a non slip surface. Dimension : 21 x 5 x 21 inches Weight: 15 lbs comes with 1 pair of resistance tubing		4	pcs	26,500.00	106,000.00		
22	<b>Hand / Finger Exerciser,</b> - Set of 5 ( Yellow, Red, Green, Blue, and Black) - Yellow 1.5 lbs; Red 3.0 lbs; Green 5.0 lbs; Blue 7.0 lbs; Black 9.0 lbs		3	sets	17,700.00	53,100.00		
23	<b>Pronation/ supination Wheel,</b> - Pklastic with non slip rubber on its exterior surface Weight : 1 lb Dimension : 7x7x3 inches		4	pcs	8,600.00	34,400.00		
24	<b>Powerweb with resistance,</b> - 6 pieces per set Colors: tan, yellow, red, green, blue, black) Latex Free Dimension: 14 x 0.25 x 14 inches		4	sets	31,500.00	126,000.00		
25	<b>Hand Exerciser Ball ( Extra soft),</b> - Non- latex polymer Color: Yellow Resistance: 0.68kg		3	pcs	1,300.00	3,900.00		
26	<b>Hand Exerciser Ball ( soft),</b>		3	pcs	1,300.00	3,900.00		

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	- Non- latex polymer Color: Red Resistance: 1.36kg							
27	<b>Hand Exerciser Ball ( medium),</b> - Non- latex polymer Color: Green Resistance: 2.27kg		3	pcs	1,300.00	3,900.00		
28	<b>Hand Exerciser Ball ( firm),</b> - Non- latex polymer Color: Blue Resistance: 7.5kg		3	pcs	1,300.00	3,900.00		
29	<b>Rocker Board,</b> - Made of black molded plastic with a tactile a surface on top and anti skid surface on the bottom Dimension: 13 1/8 x 14 inches with 30 angle of deflection		3	pcs	9,500.00	28,500.00		
30	<b>Ankle and Wrist Weights,</b> - 32 pieces set containing 2 pieces of each : 0.25lbs , 0.5 lbs, 0.75 lbs, 1lb, 1.5 lbs, 2 lbs, 2.5 lbs, 3 lbs, 4lbs, 5 lbs, 6 lbs, 7 lbs, 7.5 lbs, 8 lbs, 9 lbs, 10 lbs cuffs		1	set	201,000.00	201,000.00		
<b>Note:</b> Other terms and conditions are stipulated in the attached Terms of Reference, if any.					<b>Total</b>	<b>773,086.00</b>		
<b>DELIVERY TERM:</b> Within <b>Sixty (60)</b> calendar days upon the receipt of Notice to Proceed but not to exceed 31 December 2023.								

*\*Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

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CITY HEALTH DEPARTMENT  
PHYSICAL THERAPY SECTION

### Terms of Reference

#### A. PROCUREMENT TITLE

Procurement of other supplies and materials for CHD - Physical Therapy Section

#### B. PROPONENT AND IMPLEMENTING AGENCY

Pasig City Government - City Health Department Physical Therapy Section

#### C. DELIVERY SCHEDULE/TERM

60 calendar days upon issuance of Notice to Proceed (NTP)

#### D. DELIVERY SITE

Delivery site shall be at Medical Depot, Pasig Mega Dialysis Center, PI Building, 280 Eusebio Avenue, San Miguel, Pasig City


#### E. TERMS OF PAYMENT

Processing of payment upon completion of delivery with acceptance and inspection report

#### F. OTHER TERMS AND CONDITIONS



- Replacement within 1 month if equipment are found defective.
- The equipment must be brand new and unused.
- Supplier must comply with the specifications of equipment indicated in the PR.


Prepared by:

  
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Physical Therapist III

  
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City Health Officer

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Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).

In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:

1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
  2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement** (<https://www.gppb.gov.ph/downloadable-forms/#tab-61412>)
  - **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

**ADDITIONAL REQUIREMENTS:**

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [*to be submitted upon delivery*]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [*to be submitted upon delivery*].

If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.


Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4<sup>th</sup> Floor, Pasig City Hall, San Nicolas, Pasig City**.


All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4<sup>th</sup> Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

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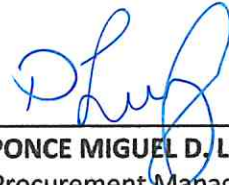
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The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at [bidsandawards@pasigcity.gov.ph](mailto:bidsandawards@pasigcity.gov.ph)



**ATTY. PONCE MIGUEL D. LOPEZ**  
Officer in Charge, Procurement Management Office

**I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.**

**Conforme:**

\_\_\_\_\_  
**Signature over Printed Name**


\_\_\_\_\_  
**Position**

Duly authorized to sign quotation/offer for and on behalf of \_\_\_\_\_  
**(Please indicate Company Name)**

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